

KAPPA KAPPA PSI MATCHING GRANTS SUMMARY FINAL REPORT GUIDELINES

Please complete the following one-page summary (if possible please submit within a month of the conclusion of your program). Upon receipt at the National Headquarters a check will be sent in the amount of the grant.

Title of Grant _____

Date(s) of concert(s) _____

Name(s) of guest artist(s) _____

Estimated size of audience(s) _____

On a separate sheet, please provide the following information:

- a. List other activities associated with the concert (clinics, lectures, etc.)
- b. If you have a Kappa Kappa Psi Chapter please indicate their involvement in the project.
- c. Write a short paragraph giving your assessment of the project.

Please attach the following:

- a. A copy of program(s)
- b. A photo with guest artist, conductor and Kappa Kappa Psi members
- c. Any publicity about the event

Check should be made to: _____

(Cannot be to an individual; must be to university and/or band program)

And mailed to: _____

Mail this completed form ad all attachments to:

**Kappa Kappa Psi Matching Grants Program
C/O Alan Bonner, Executive Director
Kappa Kappa Psi National Headquarters
P.O. Box 849
Stillwater, OK 74047-0849**